

Name		
	LAST	FIRST
Address		
Student #		Email

Program you are withdrawing from:

**Please note- if address provided above is different than current address on your account, it is your responsibility to log into self-service and update your address. All cheques will be mailed to address in our system.**

**Reason for Withdrawal/Refund and Required Supporting Documents (check all that apply)**

- Study Permit not Granted** - Visa refusal letter must be supplied within 60 days
- Transfer to another school** - see refund policy below
- Overpayment** on account: Amount Requested \$ \_\_\_\_\_
- Program does not meet expectations** - see refund policy below
- Other** - please specify below

**REFUND POLICY**

- Student Visa refusal, with proof from Embassy or High Commission, \$300 admin charge applied and balance refunded. Student Visa refusal, with no proof or withdrawing before the 10th day of class, or attending another school, refund will be based on the following formula:  
**Refund = Credit on account - ((international tuition fees/domestic tuition fees) x \$500.00**
- Withdrawal after 10th day of class, no refund other than prepaid subsequent semester
- Students who have paid by flywire will have their refund returned by flywire. You can monitor the status of your refund by logging into your flywire account. A \$35 admin fee will be charged.
- Students who pay by credit card online will get a credit card refund. Payment by debit will get a cheque refund to address entered on top of form.
- We send all other international refunds by Western Union/Global Pay. A link will be emailed to you to enter your banking information, so be sure to provide your email address above. There is a \$35 admin fee for this service. All refunds must be sent back to source country to a bank account in the student's name.

This form is only to request refunds, if you are withdrawing from school make sure you have followed all the withdrawal procedures.

Visit our website at: <https://www.canadorecollege.ca/support/international/study-with-us> for more information.

**By submitting this application for withdrawal and/or refund you are indicating you have read and fully understand the terms and conditions of the Canadore College withdrawal/refund policy as posted on our website**

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date