



# Application for graduate study

## 1. Course Title

Title of course or research degree for which you are applying:

Either **Taught Course** (eg, MA, MSc, MFA, MAPH, MRES, LLM, Diploma, Certificate)

Title: \_\_\_\_\_

Or **Research Degree** (MA/MSc by Dissertation, MPhil, PhD (Doctoral Programme), PhD, Integrated PhD)

Title: \_\_\_\_\_

Title of research proposal (research candidates only) \_\_\_\_\_

School/Department/Centre: \_\_\_\_\_

Date commencing: \_\_\_\_\_ Proposed period of study: \_\_\_\_\_

Full-time  Part-time  Distance PhD

## 2. Personal Details

Application or Postgraduate number, if you have previously applied AP/PG \_\_\_\_\_

Surname or family name: \_\_\_\_\_  
(as on your passport/travel document)

Other name(s) \_\_\_\_\_  
(as on your passport/travel document)

Former surname: \_\_\_\_\_

Title (Mr/Mrs/Ms/Miss/Dr) \_\_\_\_\_

Male  Female

Date of Birth: \_\_\_\_\_  
Day Month Year

Passport Number \_\_\_\_\_  
(non EU international students only)

Nationality: \_\_\_\_\_

Place of Birth: \_\_\_\_\_  
(Country if overseas nationality) (County, if UK nationality)

Country of Origin: \_\_\_\_\_

Country of Permanent Residence: \_\_\_\_\_

First Language: \_\_\_\_\_

Do you have a disability, special need or medical condition that may require extra support or specific facilities for accommodation?

No  Yes  Please provide further details in Section 9.

### Correspondence address

### Permanent Home address

**GEEBEE EDUCATION PVT. LTD.**  
**HEAD OFFICE :**  
 27, Vaswani Mansions, 5th Floor, Opp. K.C. College,  
 Dinshaw Vachha Road, Churchgate, Mumbai-400 020. India  
**Tel. : 91-22-43222333 Fax : 91-22-22854453**  
 Email : [info@geebeeworld.com](mailto:info@geebeeworld.com)

\_\_\_\_\_  
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\_\_\_\_\_  
\_\_\_\_\_

Telephone number: \_\_\_\_\_

Telephone number: \_\_\_\_\_

Fax: \_\_\_\_\_

Fax: \_\_\_\_\_

E-mail address: \_\_\_\_\_

E-mail address: \_\_\_\_\_

Applicable dates: \_\_\_\_\_

Applicable dates: \_\_\_\_\_

**3. Fees and Source of Finance**

**(i) Fees classification**

**Permanent residence**

UK  EU  Country: \_\_\_\_\_

Outside EU  Country: \_\_\_\_\_

If you are already following a course in the UK, please indicate how you have been classified for fees purposes:

Home Student  European Union Student  Overseas Student

Is the length of your stay in the UK currently limited by immigration control. If yes, give details.

\_\_\_\_\_

If you were born in the UK or EU but are working temporarily outside the EU, please give dates, countries and occupations:

\_\_\_\_\_

\_\_\_\_\_

**(ii) Source of finance**

For example, self/family, studentship \_\_\_\_\_

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**4. Academic Qualifications**

**(i) Qualifications completed**

**Title of first degree:** \_\_\_\_\_

Main subjects: \_\_\_\_\_

Awarding Institution: \_\_\_\_\_

(University or other)

Name and address: \_\_\_\_\_

Class or mark awarded: \_\_\_\_\_ Date awarded: \_\_\_\_\_

**Postgraduate degree:** \_\_\_\_\_

Main subjects: \_\_\_\_\_

Awarding Institution: \_\_\_\_\_

(University or other)

Name and address: \_\_\_\_\_

Class or mark awarded: \_\_\_\_\_ Date awarded: \_\_\_\_\_

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**(ii) Qualifications pending**

**Title of first degree:** \_\_\_\_\_

Main subjects: \_\_\_\_\_

Awarding Institution: \_\_\_\_\_

(University or other)

Name and address: \_\_\_\_\_

Class or mark expected: \_\_\_\_\_ Expected date of award: \_\_\_\_\_

**4. Academic Qualifications (continued)**

Postgraduate degree \_\_\_\_\_

Main subjects: \_\_\_\_\_

Awarding Institution: \_\_\_\_\_

(University or other)

Name and address: \_\_\_\_\_

Class or mark expected: \_\_\_\_\_ Expected date of award: \_\_\_\_\_

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**5. Languages**

If English is not your first language, please give English language qualifications (for example TOEFL or IELTS), and level and date obtained.

\_\_\_\_\_

Languages known (other than English) and present standard:

\_\_\_\_\_

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**6. Other Information**

Employment history:

\_\_\_\_\_

\_\_\_\_\_

Other relevant information (professional or academic):

\_\_\_\_\_

\_\_\_\_\_

How did you hear of this course at the University of Essex:

\_\_\_\_\_

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**7. Academic References**

**First referee**

Name: \_\_\_\_\_ Title: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Telephone/Fax number: \_\_\_\_\_

\_\_\_\_\_

E-mail address: \_\_\_\_\_

**Second referee**

Name: \_\_\_\_\_ Title: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Telephone/Fax number: \_\_\_\_\_

\_\_\_\_\_

E-mail address: \_\_\_\_\_

**8. Information required by the School, Department or Centre to which you are applying:**

(can be continued on additional paper)

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**9. Disability**

If you have a disability, a specific learning difficulty or medical condition including any which might require special arrangements or facilities, please provide further details. Information on disability will be shared with the Disability Advisor who can provide further information and advice. If you have any questions about disability provision at the University, please e-mail [disab@essex.ac.uk](mailto:disab@essex.ac.uk) or telephone 01206 872365.

(can be continued on additional paper)

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**10. Criminal convictions**

Please tick if you have a criminal conviction

Applicants are required to declare at the point of application if they have a criminal conviction.

In general, you are not required to disclose spent convictions as defined by the Rehabilitation of Offenders Act 1974. However, you should be aware that courses involving work with children or vulnerable adults, including the elderly or sick, are exempt from the Rehabilitation of Offenders Act 1974 and in this case ALL criminal convictions must be disclosed even if they are spent or occurred whilst you were a juvenile.

If you are convicted of a criminal offence or receive a Police caution after you have applied, you must inform the University. Disclosures should be made in writing to the Head of Admissions.

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

- Please enclose all documents required by your School, Department or Centre.
- You should make arrangements for the appropriate documents to be attached to the completed application form and mailed to the Graduate Administrator of the School, Department or Centre to which you are applying, together with specific information for the School, Department or Centre.

**Data Protection Collection for Applicants**

During the admissions process, all information you supply to the University as part of your application is processed in accordance with the provisions of the Data Protection Act, is only disclosed within the University to members of staff who need to know it in order to carry out their duties, and is used for the sole purpose of managing the application process. Where required as part of this process we will check the accuracy of your data against external sources, and may also confirm your data to other higher education institutions or government agencies. If your application is successful and you register as a student, some or all of this information will form part of your student record.

If you firmly accept your place at the University, your details may be shared with the University of Essex Students' Union before registration to provide you with access to the Union and its services, as well as to enable the University to fulfil its legal obligation to support the operation of a fair and democratic students' union.